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10 **PART 1 – GENERAL**

11 **1.1 SUMMARY**

12 A. This Section includes administrative and procedural requirements for alternates.

13 **1.2 DEFINITIONS**

14 A. Alternate: An amount proposed by bidders and stated on the Bid Form for certain work defined in the
15 Bidding Requirements that may be added to or deducted from the Base Bid amount if Owner decides to
16 accept a corresponding change either in the amount of construction to be completed or in the products,
17 materials, equipment, systems, or installation methods described in the Contract Documents.

18 1. The cost or credit for each alternate is the net addition to or deduction from the Contract Sum to
19 incorporate alternate into the Work. No other adjustments are made to the Contract Sum.

20 **1.3 PROCEDURES**

21 A. Coordination: Modify or adjust affected adjacent work as necessary to completely integrate work of the
22 alternate into Project.

23 1. Include as part of each alternate, miscellaneous devices, accessory objects, and similar items incidental
24 to or required for a complete installation whether or not indicated as part of alternate.

25 B. Notification: Immediately following award of the Contract, notify each party involved, in writing, of the status
26 of each alternate. Indicate if alternates have been accepted, rejected, or deferred for later consideration.
27 Include a complete description of negotiated modifications to alternates.

28 C. Execute accepted alternates under the same conditions as other work of the Contract.

29 D. Submit a price for each of the scheduled Alternates. Alternates may require the work of more than one
30 trade. Coordinate prices to include all costs so that no additional costs is borne by the Owner due to the
31 acceptance of additive or deductive alternates.

32 E. All additional costs due to the inclusion of Alternates is to be included in the amount to be added to the
33 Contract Sum, including, without limitation, all labor, materials, equipment, supervision, taxes, permits, fees,
34 overhead and profit, so that no additional costs will be borne by the Owner due to the inclusion of the
35 additive or deductive Alternates.

36 F. Schedule: A Schedule of Alternates is included at the end of this Section. Specification Sections referenced
37 in schedule contain requirements for materials necessary to achieve the work described under each
38 alternate.

39 **PART 2 – PRODUCTS – THIS SECTION NOT USED**

40 **PART 3 – EXECUTION**

41 **3.1 SCHEDULE OF ALTERNATES**

42 A. General Construction:

